

**Bay House School & Sixth Form**  
**Sixth Form Admissions Arrangements 2022-2023**

These admission arrangements will apply to all 'external' admissions from 1 September 2020 including in year applications. Students will normally be admitted to year 12 at the age of 16. The GFM MAT Board of Trustees is committed to trying to ensure that admission arrangements will not disadvantage either directly or indirectly a student from a particular social, racial or faith group, or a student with disabilities or special educational needs & that other policies do not discourage students, or their carer(s)/parent(s), from applying for a place. Applications for places at Bay House Sixth Form are made directly to the Sixth Form via the link on the website. Normally, only students who meet the general minimum GCSE requirements **and** the specific requirements for the individual subjects to be studied will be admitted to the Bay House Sixth Form. {refer to FAQ}

Any student whose Education, Health & Care Plan (EHCP) names the Sixth Form will be admitted, so long as the entry requirements and specific subject requirements to be studied are met.

Should the number of admissions to year 12 (lower sixth) from students external to Bay House exceed the minimum PAN (Published Admission Numbers) of 150, the following over subscription criteria will be applied to prioritise admissions:

- a. Looked after children or children who were previously looked after. {i}
- b. Children of members of staff of GFM Education who have been employed at the School for two or more years at the time of application or have been employed to fill a vacant post for which there is a demonstrable skill shortage {ii}
- c. Students with a sibling who resides in the same household, who attends at the time of admission or previously attended the Bay House Sixth Form for a period of at least one academic year {iii}
- d. Students who have attended a secondary school within the Gosport and Fareham Multi Academy Trust {iv}
- e. Students who in Year 11 attended a School in the Boroughs of Fareham or Gosport {v}
- f. Students living closest to the School, measured as a straight line from the student's home to the main entrance in Gomer Lane, at the time of admission {vi}

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#### **FREQUENTLY ASKED QUESTIONS:**

**Q:** What are the entry requirements

**A:** A minimum of 6 standard GCSE passes (grade 4-9), with a strong pass (grade 5 or higher) in at least 4 (students following the alternative pathways require 2 strong passes and 4 standard passes). Students should also attain the subject-specific minimum grades in subjects relevant to those to be studied at Advanced Level (please refer to course outlines on website for subject specific entry requirements) and a GCSE point score of at least 40.

**Q:** Are any other factors taken in to consideration

**A:** The number of students who have applied for each course will need to be taken into account, meaning that additional students, over the admissions number, can sometimes be accommodated if the student's chosen courses are not full.

**Q:** What curriculum is on offer

**A:** Curriculum provision is predominantly at Advanced Level with two alternative pathways which include Level 3 BTEC qualifications. Students are offered enrichment courses in a wide variety of areas including sports, the performing arts, debating, music and Duke of Edinburgh's Award Scheme.

**Q:** I am undecided what courses and qualifications would be best for me.

**A:** Sixth Form is geared to support, guide and nurture students to realise their academic ambitions. We believe success at sixth form level is about following the courses most appropriate to the learner's aspirations, motivations and capacities. Bay House invests time in ensuring the programmes of studies undertaken match the learner's needs and capabilities.

**Q:** Who can make an application for a place at Bay House Sixth Form

**A:** Applications can be made online by parent(s)/carer(s) or by student.

**Q:** Can I apply for a place if I am not 16 at the time of admission

**A:** Applicants may seek places outside their normal age group. Additional supporting documentation may be required for requests of this nature. Decisions will be made on the basis of the circumstances of each case; parents may be offered a place in another year group at the school.

**Q:** What happens if I am declined a place

**A:** We have never been in a position where admission has been declined, except where someone has not met the entry requirements. However, in the event of oversubscription, the criteria as laid out in the admission arrangements will be applied.

**Q:** What is expected with regard to attendance and absence

**A:** It is an expectation that all students attend and be punctual to lesson and attend 100% of all aspects of their course. Attendance will be regularly monitored throughout and failure to maintain good attendance will be discussed with tutors and the head of sixth form. If sufficient improvements are not made, other measures may be imposed.

**Q:** I spend time living with both parents at different address. What address should be used for the application

**A:** Your permanent residence is where you live normally, including weekends and during school holidays as well as during the week and should be used for the application.

**Q:** I am from a multiple birth. Will we both be able to secure a place

**A:** Where a twin or child from a multiple birth is admitted under this policy then any further twin or child of the same multiple birth will be admitted, subject to meeting entry requirements, even though this may raise the number above the PAN of the Sixth Form.

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## **DEFINITIONS:**

{i} This criterion provides priority for students who are (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989). It can also be used for students who were previously looked after but immediately after being looked after became subject to an adoption order, child arrangements order, or special guardianship order. An adoption order is an order under section 46 of the Adoption and Children Act 2002 or section 12 of the Adoption Act 1976. Child arrangements orders are defined in section 8 of the Children Act 1989, as amended by section 12 of the Children and Families Act 2014. Child arrangements orders replace residence orders and any residence order in force prior to 22 April 2014 is deemed to be a child arrangements order. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).]

{ii} Children of members of staff who are on the payroll of the school of application and have been employed at the school of application for two or more years at the time of application or have been recruited to fill a vacant post for which there is a demonstrable skill shortage. The member of staff must be the natural parent, the legal guardian or a resident step parent.

{iii} Criterion includes students who at the time of application have a sibling for whom the offer of a place at the Sixth Form has been accepted, even if the sibling is not yet attending. 'Sibling' refers to brother or sister and also half-brother/sister, adoptive brother/sister, step brother/ sister and foster brother/sister where these children are living as siblings in the same family unit.

{iv} Brune Park School

{v} Bridgemary School, Crofton School, Cams Hill School, Fareham Academy, Henry Cort School, Portchester School, Brookfield School

{vi} In the event of oversubscription from within any of the above categories, straight line distance will be used to prioritise applications; applicants living nearer the school have priority. Hampshire County Council's Geographic Information Systems (GIS) will be used to determine distances (normally from the Ordnance Survey home address point to the School. Distances to multiple dwellings will give priority to the ground floor over the first floor and so on. On individual floors, distances will be measured to the stairs leading to the communal entrance. If it still not possible to decide between two applicants who are equidistant then a random allocation will be made to allocate the final place. An explanation of the method of making random allocations is available on the Hampshire County Council Website.

### *Legislation*

This policy takes account of all relevant legislation including the legislation on sex discrimination, race relations, and disability, together with all relevant regulations and the School Admissions Code (published by the DfE in 2014).